

SG 1112 04.

**Site visit to St. Andrew's Church, Westlands, and meeting with Alan Swanborough (Churchwarden) & Bob Baker (PCC), Tuesday 12<sup>th</sup> July 2012.**

1) Background.

- 1.1 At. Andrew's PCC submitted an application for a Small Grant (ref. SG 1112 04) for £5,000.00 (although smaller grant acceptable) towards refurbishment of the toilet facilities in the Church Hall.
- 1.2 The application was presented to the Council's Grants Assessment Panel (GAP) at its meeting on Tuesday 14<sup>th</sup> June. The GAP deferred a decision to the GAP meeting on Tuesday 14<sup>th</sup> September asking for further information. The site visit/meeting was intended to gather that further information.

2) Church Hall.

- 2.1 The Church Hall, erected in 1937, was the original church building, but when the Church was built, it was retained as the Church Hall, and is separate from St. Andrew's Church, but on the same site.
- 2.2 The Church Hall is widely used by a range of community groups in the area, both regular bookings, and one-off, as well as being available to hire for social events, parties etc. There is a large kitchen that has recently been refurbished, and storage facilities. Ramped access is provided to the front entrance of the Hall and the rear emergency escape route. The PCC is in the process of providing a concrete paved footway along the side of the Hall to replace the uneven and perished tarmac surfacing.

3) Toilet Upgrade Project.

- 3.1 There are 2 components to the project:-
  - Disabled Toilet.
  - Upgrade to existing toilets.
- 3.2 Sufficient funding has been secured for the disabled toilet, and work on this has been completed, to the satisfaction of Building Control.
- 3.3 The existing toilets consist of separate Gents & Ladies toilets, with Changing facilities provided in the Ladies.
- 3.4 It is intended that a fold-down changing facility be provided in the disabled toilet, thereby being accessible to both genders.
- 3.5 The existing toilets are located in a small toilet block built adjoining the hall in the early 1960s and has remained the same, bar redecoration, since then. It is fair to describe them as "shabby" and in need of replacement. It is fair to say that replacement toilets would make the Church Hall a more attractive proposition for community use/hire.

SG 1112 04.

4) Costs/funding needs.

4.1 The total cost of the project is £16,332.00.

4.2 The disabled toilets that have been done cost £3,922.68 leaving  
£12,409.32 needed.

4.3 £660.00 is provided as a gift in kind through the volunteer work of Church  
members leaving £11,749.32 needed.

4.4 The PCC have agreed to match fund, £ for £, all grant funding received.  
Therefore, the funding required is £5,874.66.

4.5 Other funding bids have been/are being submitted.

RNW/12<sup>th</sup> July 2011.